



**URBAN LEAGUE OF BROWARD COUNTY**  
**Job Vacancy Posting**

**Position:** Community Health Worker-Doula

**Status:** Full-Time

**Reports To:** Community Health Worker Lead

The Community Health Worker-Doula is responsible for providing ongoing outreach, health education, and family support services to at least 27-33 high-risk pregnant Women of Color in the specified geographic locations at a given time and effectively manages each participant's individual needs and case file.

**Roles and Responsibilities:**

**Outreach & Recruitment**

- Provide community-based outreach and client recruitment to high-risk pregnant and postpartum
- Women in need of perinatal and infant health care and supportive services.
- Process incoming referrals for program enrollment.
- Assist program participants in developing individualized care plans and a family support plan.
- Promote comprehensive program services as appropriate through canvassing and community health activities in the specified geographic locations of 33311 and 33313 zip codes.

**Case Management**

- Carry out case management activities including home visitation at least monthly or more often based on participant level of need to include risk assessment, service referral and follow-up, resource distribution, health education, timely and accurate documentation, and case file maintenance.
- Educate participants on their prenatal care options including group prenatal care
- Health education, including the importance of waiting two years between pregnancies.
- Screen pregnant and postpartum program participants for depression, intimate partner violence, and substance use using selected evidence-based tools and provide appropriate interventions based on identified needs.
- Administer the Ages and Stages Questionnaire with program participants and their infants.
- Attend and complete all required training and continuing education programs.
- Work cooperatively and collaboratively with community partners and organizations to meet the needs of the participant and family.

**Knowledge, Skills, and Requirements:**

- Must be knowledgeable about community, health, and social service resources.
- Must have strong customer service and interpersonal skills, demonstrating the ability to work with participants and community partners and agencies in an effective manner with sensitivity for diverse populations.
- Dependable transportation is required along with valid Florida driver's license and minimum auto insurance as required by state law. Local countywide travel is required.
- Use office equipment proficiently, i.e., personal computers including internet, email, and databases.
- Proficient in the use of Microsoft Office applications, and Outlook.
- Working knowledge of the Healthy Start prenatal and infant risk screen forms and processes.
- Excellent problem solving and communication skills, both verbal and written.
- Ability to relate to and communicate with a diverse community and population.
- Ability to be flexible and work independently.
- Ability to be flexible with regards to work location and work schedule, based on participant needs.

**Educational Requirements and Experience:**

- Bachelor's degree in Social Work or a related field preferred. A combination of education and with at least 3 years of experience directly related to the duties and responsibilities in public/community health will be considered.
- 1-2 years of outreach, case management, or home health care experience.
- Requires evidence of specialized training and experience as a doula.

**Other**

- Must have a valid Florida driver's license and reliable transportation.
- Must pass a Level 2 background and drug screening.

**Submit Cover Letter and Resume to:**

**Email:** [hiring@ulbcfl.org](mailto:hiring@ulbcfl.org)

**THE URBAN LEAGUE OF BROWARD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**