



Urban League of Broward County Employment Opportunity

Title: **Community Health Worker-Doula**
Classification: Nonexempt
Status: Part Time and Temporary
Division/Team: Health/Doula
Supervisor: Program Coordinator or as assigned
Revision Date: February 2024

Must be bilingual in English and Creole.

Purpose of Position

The Part-time Community Doula Worker is responsible for providing health education, and family support services to at least 8-15 high-risk pregnant women of color in the zip codes 33311 and 33313 and effectively manages each participant's individual needs and case file.

Essential Duties and Job Responsibilities

- Process incoming referrals for program enrollment.
- Assist program participants in developing individualized care plans and a family support plan.
- Carry out case management activities including home visitation at least monthly or more often based on the participant's level of need to include risk assessment, service referral, and follow-up, resource distribution, health education, timely and accurate documentation, and case file maintenance.
- Educate participants on their prenatal care options including group prenatal care.
- Provide health education, including the importance of waiting two years between pregnancies.
- Screen pregnant and postnatal participants for depression, intimate partner violence, and substance abuse using selected evidence-based tools and provide appropriate interventions based on identified needs.
- Administer the Ages and Stages Questionnaire with program participants and their infants.
- Work cooperatively and collaboratively with community partners and organizations to meet the needs of the participant and family.
- Performs other duties as assigned.

Educational Requirements and Experience:

- Bachelor's degree in social work or a related field is preferred. A combination of education and at least 3 years of experience directly related to the duties and responsibilities in public/community health will be considered.
- 1-2 years of case management, or home health care experience.
- Requires evidence of specialized training and experience as a doula.

Knowledge, Skills, and Requirements:

- Must be knowledgeable about community, health, and social service resources.

THE URBAN LEAGUE OF BROWARD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

- Must have strong customer service and interpersonal skills demonstrating the ability to work with participants and community partners and agencies effectively with sensitivity for diverse populations.
- Dependable transportation is required along with a valid Florida driver's license and minimum auto insurance as required by state law. Local countywide travel is required.
- Use office equipment proficiently, i.e., personal computers including the internet, email, and databases.
- Proficient in the use of Microsoft Office applications, and Outlook.
- Working knowledge of the Healthy Start prenatal and infant risk screen forms and processes.
- Excellent problem-solving and communication skills, both verbal and written.
- Ability to relate to and communicate with a diverse community and population.
- Ability to be flexible and work independently.
- Ability to be flexible regarding work location and work schedule, based on participant's needs.

Other

- Must have a valid Florida driver's license and reliable transportation.
- Must pass a Level 2 background and drug screening.

To Apply:

Submit Cover Letter and Resume to:
HIRING@ULBCFL.ORG