


**Urban League of Broward County**   
**Summer Camp Employment Opportunities**  
 Elementary and Middle School Youth  
**June 14—August 06, 2010**

|   | <b>Youth Development Counselors (4)</b>   | <b>Creative Arts Instructor (1)</b>  | <b>Site Aide (1)</b>   |
|---|---|--|--|
| <b>Hours Per Week</b>                               | 40  | 12 (3hrs x 4 days)   | 40   |
| <b>Education and Experience Required:</b>           | <p>Associates Degree or College Student with at least 24 credits.</p> <p>Experience working with youth and families living in high risk communities</p>   | <p>Associates Degree or College Student with at least 24 credits.</p> <p>Demonstrated proficiency in the respective art.</p> <p>Must have experience working with youth living in high risk communities.</p>   | <p>Associates Degree</p> <p>One year working in the field of education /youth development. Two years of secretarial or relevant work experience.</p>   |
| <b>Responsibilities include but not limited to:</b> | <p>Implement program activities and all components related to assigned age group; distributes material; supervise youth in daily program activities; provide input to supervisory staff regarding program activities throughout the summer; administer pre and post tests</p> | <p>Provide introductory education and training to youth participants on group basis in the area of drama, music, dance or visual arts. Implement special initiative to create an end of summer production.</p> <p>Assess the abilities of participants and develop plans to improve student performance.</p> | <p>Maintain files on each youth participant; prepare attendance data for entry into SAMIS and internal tracking system; contact youth who are not in attendance; coordinate all correspondence to parents; compile pre and post test data; provide support with parents, students and staff in the absence of the site coordinator; purchase materials and supplies for camp activities;</p> |
| <b>Mandatory – New Staff Orientation</b>            | <p>June 2 or 3, 2010<br/>4:00 – 6:30 p.m.</p>   | <p>June 2 or 3, 2010<br/>4:00 – 6:30 p.m.</p>  | <p>June 2 or 3, 2010<br/>4:00 – 6:30 p.m.</p>  |
| <b>Mandatory Training</b>                           | <p>June 07 and 08, 2010<br/>4:30 – 7:30 p.m.</p>  | <p>June 07, 2010<br/>4:30 – 7:30 p.m.</p>  | <p>June 07 and 08, 2010<br/>4:30 – 7:30 p.m.</p>   |
| <b>Hourly Rate:</b>                                 | \$12 - \$15   | \$20   | \$12   |

**Fax resume and cover letter to: Human Resource Dept at 954-584-4413 no later than Thursday April 22, 2010.**

  **Indicate in the cover letter: Summer Employment Opportunities**  

**Scheduled interviews will take place on Saturday April 24, 2010 from 9:00 a.m. – 3:00 p.m.**